

Edward A. Chow, M.D.
President

Dan Bernal
Commissioner

Cecilia Chung
Commissioner

Laurie Green, M.D.
Commissioner

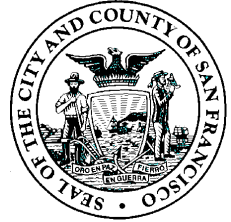
Tessie M. Guillermo
Commissioner

James Loyce, Jr., M.S.
Commissioner

David J. Sanchez, Jr., Ph.D.
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

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Department of Public Health



Barbara A. Garcia, M.P.A.
Director of Health

Mark Morewitz, M.S.W.
Executive Secretary

TEL (415) 554-2666

FAX (415) 554-2665

Web Site: <http://www.sfdph.org>

**MINUTES
HEALTH COMMISSION
FINANCE AND PLANNING COMMITTEE
TUESDAY, JUNE 5, 2018 3:00 p.m.
101 Grove Street, Room 300
San Francisco, CA 94102**

1) CALL TO ORDER

Present: Commissioner Dan Bernal, Member
Commissioner Edward Chow, MD, Member

Excused: Commissioner Cecilia Chung, Chair

The meeting was called to order at 2:07pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF MAY 1 2018

Action Taken: The Committee unanimously approved the minutes.

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Bernal asked if the two UCSF contracts are connected. Ms. Ruggels stated that both contracts will go out bid next year.

Commissioner Chow thanked SFDPH staff for responding to his request for race data for Westside's client population.

Commissioner Bernal asked for more information regarding the target population of the UCSF Alliance contract. Joseph Cecere, SFPDH HIV Health Services, stated that the contract provides services for HIV positive and HIV negative individuals.

Commissioner Chow asked if the Dataway contract fits into the SFPDH electronic health record funding categories. Bill Kim, SFPDH CIO stated that the SFPDH needs additional time to put out an RFP on these services.

Commissioner Bernal asked for more information regarding the overall function of the Dataway contract. Mr. Kim stated that the vendor provides cybersecurity functions.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the report.

4) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE 314E CORPORATION, TO PROVIDE AS-NEEDED IT BACKFILL, SUPPLEMENTAL STAFFING, CONSULTANTS, PROJECT MANAGERS OR PROJECT LEADS FOR APPLICATIONS, ACTIVE DIRECTORY, SERVICE DESK, AND/OR SERVICE DESK TECHNICIANS IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF \$9,300,000. THE TERM OF THE CONTRACT INCLUDING OPTIONS IS FOR THE PERIOD MAY 25, 2018 TO JULY 31, 2020 (26 MONTHS).

Michelle Ruggels, Director of the SFPDH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow asked if the vendor would be replacing the SFPDH's current system. Albert Yu MD, San Francisco Health Plan Chief Health Information Officer, stated that the new SFPDH electronic health record will not include this function.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

5) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH VIRTELLIGENCE INCL, TO PROVIDE AS-NEEDED IT BACKFILL, SUPPLEMENTAL STAFFING, CONSULTANTS, PROJECT MANAGERS, OR PROJECT LEADS FOR APPLICATIONS, ACTIVE DIRECTORY, SERVICE DESK, AND/OR SERVICE DESK TECHNICIANS IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF \$9,300,000. THE TERM OF THE CONTRACT INCLUDING OPTIONS IS FOR THE PERIOD JUNE 1, 2018- JULY 31, 2020 (25 MONTHS).

Michelle Ruggels, Director of the SFPDH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow asked if the vendor would be replacing the SFPDH's current system. Albert Yu MD, San Francisco Health Plan Chief Health Information Officer, stated that the new SFPDH electronic health record will not include this function.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

6) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH CAREMESSAGE TO PROVIDE ALL SOFTWARE, IMPLEMENTATION SUPPORT AND ONGOING MAINTENANCE NECESSARY FOR THE OPERATION OF A HIPAA SECURE PATIENT OUTREACH/MESSAGING SYSTEM CAPABLE OF APPOINTMENT REMINDERS AND PATIENT OUTREACH FUNCTIONS. THE CAREMESSAGE SERVICE IS IN SUPPORT OF THE DEPARTMENT OF PUBLIC HEALTH NEW ELECTRONIC HEALTH RECORDS (EHR) SYSTEM. THE TOTAL CONTRACT AMOUNT IS \$1,162,661. THE TERM OF THE CONTRACT IS FOR THE PERIOD JUNE 1, 2018 THROUGH MAY 31, 2023 (60 MONTHS).

Michelle Ruggels, Director of the SFPDH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow asked if the message verification is necessary before it is transcribed. Dr. Yu stated that messages are verified before transcription. He noted that costs for the service will decrease over time as more direct speech capacity is incorporated into the SFDPH electronic health record system.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

7) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH EXPERIAN HEALTH LLC, IN THE AMOUNT OF \$2,739,380, WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE A HEALTHCARE CLAIMS AND HEALTHCARE CLAIM PAYMENT REMITTANCE APPLICATION, INCLUDING BILLING SCRUBBING FOR THE SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH, FOR THE PERIOD JUNE 1, 2018 THROUGH MAY 31, 2023 (60 MONTHS).

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow asked if this system is currently used by the SFDPH. Winona Mindolovich, SFDPH IT, stated that this system has been in use at the SFDPH for several years.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

8) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH HARMONY HEALTHCARE IT TO PROVIDE HIPPA SECURE CUSTOMIZED DATA EXTRACTION AND TRANSFORMATION SERVICES FROM OUR LEGACY ELECTRONIC HEALTH RECORD SYSTEMS TO THE DEPARTMENT OF PUBLIC HEALTH EPIC ELECTRONIC HEALTH RECORDS (EHR) SYSTEM IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF \$5,061,067. THE TERM OF THE CONTRACT INCLUDING OPTIONAL PRODUCTS AND SERVICES FOR THE PERIOD JUNE 1, 2018 TO MAY 31, 2023 (60 MONTHS).

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow asked if the vendor works with other large institutions. Scott Kedar, Harmony Health, stated that the vendor works with many other large health care systems across the country.

Commissioner Chow asked how many legacy systems are used. Mr. Kedar stated that the vendor uses 21 legacy systems and 60 databases.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

9) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH MMODAL SERVICES LTD. TO PROVIDE SOFTWARE, IMPLEMENTATION SUPPORT AND ONGOING MAINTENANCE, AND HOSTING, NECESSARY FOR A DICTATION SYSTEM, TRANSCRIPTION SYSTEM, AND A SPEECH RECOGNITION SYSTEM, AND TRADITIONAL TRANSCRIPTION AND DICTATION SERVICES IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF \$7,478,684. THE TERM OF THE CONTRACT INCLUDING OPTIONS IS FOR THE PERIOD JUNE 1, 2018 TO MAY 31, 2023(60 MONTHS).

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow commended the SFDPH staff for including this important service.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

10) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH SURESCRIPTS, LLC TO PROVIDE ACCESS TO THE SURESCRIPTS LLC, NETWORK FOR USE BY THE SFDPH PHARMACY UNIT IN SUPPORT OF THE SFDPH EHR PROJECT. THIS AGREEMENT SHALL BE IN THE AMOUNT OF \$3,000,000 DOLLARS WITH OPTIONAL RENEWAL TERMS FOR THE PERIOD JUNE 1, 2018 TO MAY 31, 2018.
Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Bernal asked how this will impact patients. Dr. Michelle Fouts, Director of LHH Pharmacy, stated that the vendor will assist with checking with a patient's insurance to determine if the prescription is covered.

Commissioner Chow asked if the system is currently being used by SFDPH. Dr. Fouts confirmed that the SFDPH currently uses the system.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract request.

11) 2017-18 DPH SOLE SOURCE REQUEST UNDER ADMINISTRATIVE CODE 21.41

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Bernal asked if the Health Commission will have an opportunity to review the relevant contracts. Ms. Ruggels stated that the contracts will come before the Health Commission for approval through the Finance and Planning Committee.

Commissioner Chow thanked Ms. Ruggels and SFDPH staff for the clear report.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the report.

12) 2017-18 BOARD OF SUPERVISORS SOLE SOURCE REPORT UNDER THE SUNSHINE ORDINANCE

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

This item was discussed with item 11.

13) REVENUE AND EXPENDITURE PROJECTION REPORT – 3RD QUARTER FY 2017-18.

Greg Wagner, SFDPH CFO, presented the report.

Commissioner Comments:

Commissioner Chow asked for more information regarding the BOS appropriation of \$4.7 for ZSFG. Mr. Wagner stated that there was projected overspending in ZSFG salaries but a surplus in fringe benefits. In order to transfer funds between the separate accounts, BOS approval was necessary. This shrank the overage but did not completely close the gap.

Commissioner Chow asked for an update on funding for the electronic health record. Mr. Wagner stated that the SFDPH is closely monitoring project spending and noted that funding is on track.

14) CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY – PARTICIPATION AGREEMENT – PRESUMPTIVE TRANSFER.

Greg Wagner, SFDPH CFO, presented the item.

Commissioner Comments:

Commissioner Chow thanked Mr. Wagner for the update on this issue.

15) EMERGING ISSUES

This item was not discussed.

16) PUBLIC COMMENT

There was no public comment.

17) ADJOURNMENT

The meeting was adjourned at 3:37pm.